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5C7WXN - FELIPE AYDIN

Offers advice on how to get a science fiction novel or short story published, including tips on the basic elements of a work of science fiction to getting an agent, and signing a contract.

Mary Mitchell, Ms. Demeanor herself, takes you through Y2K and beyond with The Complete Idiot's Guide to Etiquette, Second Edition. Topics covered include gifts and e-commerce: can you "wrap" an electronic gift?, telecommuting and the home office: the impact on family and friends, and volunteering: the fine line between being Mother Theresa and Lady Bountiful. This title also includes an updated section on weddings, plus tips from the expert on dining on the run, takeout, new tipping systems, and manners at Mickey D's. Other topics include privacy, diversity, and harassment issues on the job, E-mail etiquette and computer

manners, and saying the right thing--is small talk dead?

Presents a history of the Crusades discussing why these wars began and their impact on the world, the origins of Holy Orders and the roles they played in the Crusades, and life in the Middle Ages. Based on the healthy cuisines enjoyed in Spain, Southern France, Italy, Greece and Turkey, this guide explains how to follow a healthy, balanced diet rich in Omega-3 fatty acids and features over 75 recipes and daily meal plans. Original.

You're no idiot, of course. You're familiar with the Four Horsemen of the Apocalypse and Judgment Day—especially in the wake of the new millennium. However, the Book of Revelation has existed for almost 2,000 years and is open to countless interpretations. Don't get confused by scholarly analysis and religious dogma! The Complete Idiot's Guide® to the Book of Revelation shows you

how so many meanings are derived from the book's text. In this Complete Idiot's Guide®, you get: Various ways to interpret Revelation and its symbols. A detailed examination of the key elements, including the Seven Seals and the Antichrist. A look at how the Jewish Old Testament and prophecies relate to Revelation.

America's Past and Its Relevance Today At times America's historical events can seem like a random collection of names, dates, and events, with no coherent storyline to pull them together. Understood as our collective biography, however, and free of the cheerleading found in many textbooks, The Complete Idiot's Guide to American History, Fourth Edition, enriches our understanding of who we are and gives us an understanding of where we are going.

Microbiology, the branch of biology that studies microorganisms and their effects on humans, is a key part of medical training curriculum. Written by a top professor of microbiology and an experienced science writer, this book is a basic microbiology course that can be understood by anyone, including medical students, professionals wanting to bone up on the subjects, and laypersons wanting to know about the topic. Prepared by a top professor of microbiology and an experienced popular science writer. Almost every student enrolled in medical school, nursing, dentistry, pharmacology, and veterinary medicine must take microbiology. Includes coverage on microbes and their relationship with each other, the body's immune system, infectious diseases, biotechnology, and bioterrorism.

Write the songs that make the whole world sing. A step-by-step guide to writing music, this book shows musicians how to com-

pose simple chord progressions and melodies, and leads them through more advanced compositional techniques and musical forms. Designed for composers of all types of music, it includes instruction on composing stand-alone melodies, using different scales and modes, themes and variations, orchestration, and composing for film, theater, and videogames. -Perfect complement to The Complete Idiot's Guide to Music Theory and The Complete Idiot's Guide to Songwriting -Includes a comprehensive glossary of musical terms, as well as an appendix of various computer-based composition tools -Easy-to-use oversize trim

Provides information on grammatical rules and how to use them, with advice on adding variety to writing, and examples of the right and wrong way to say things.

Offers information on the theory, ritual, tradition, and history of Wicca, including advice on how to practice the magical art.

Looks at American authors from Washington Irving to John Updike and provides brief biographical sketches, excerpts and summaries of major works, and explanations of major literary movements

More than magic... Where else can one combine chemistry and philosophy to turn base metal into gold while discovering a magical elixir to prolong life? Here's a simple and straightforward guide to alchemy that explains its basic principles. Written by one of the world's few practicing alchemists, it's a concise reference guide that provides easy-to-follow information so that anybody can be a wizard-in-training.

Provides advice for amateur and professional actors about theater skills, auditions, rehearsals, openings, and how to become a

professional, and discusses the benefits of acting for non-professionals.

Introduces the game of bridge and discusses bids, rebids, trick-taking, defense, and advanced play

Covers all elements of effective and grammatically-correct writing, including electronic formats, for any type of situation from research papers to business memos.

Spin your own web! Free CD-ROM included. More people are overcoming their digital fears and producing Internet content rather than just absorbing it. Whether their product is a collection of essays, stories, reviews, jokes, or shopping lists, they want to share it with everyone-from family and friends to strangers across the globe. How do they do it? By starting right here. The Complete Idiot's Guide® to Creating a Web Page and Blog-the only book of its kind- will help anyone build and maintain an Internet website or blog. Coverage includes: *Step-by-step instructions for building a site from the ground up *Important HTML tags *Tips on using fonts, colors, and images *Incorporating tables, forms, style sheets, and JavaScripts *The new blog technology *Plus! A "Webmaster's Toolkit" on a companion CD-ROM, providing files used in this book.

Presents an overview of the world's major religions, and answers questions about the history, rituals, celebrations, structure, holy documents, and deities of major and lesser-known religions.

Presents an introduction to American government and politics, discussing such topics as the responsibilities of each branch of government, the Constitution, political parties, and how economic, foreign, and defense policies are formulated.

Provides an overview of the people, events, and ideas that shaped the twentieth century, covering wars and political conflicts, innovations in technology, and the contributions of such great minds as Sigmund Freud and Albert Einstein

This book is a comprehensive overview of the history and culture of the peoples who are now known as the First Americans. Author Walter C. Fleming covers the many different tribes that stretched from the Atlantic to the Pacific, including compelling biographies of their greatest leaders. He examines the beliefs, customs, legends and the myriad contributions Native Americans have given to modern society, and details the often tragic history of their conquest by European invaders, their treatment-both historical and recent-under the U.S. government, and the harsh reality of life on today's reservations.

Provides instructions on climbing real rocks and fiberglass walls, presents advice on buying and renting supplies, and includes essential safety tips

Traces the origins and history of jazz, its major artists, and its stylistic varieties, and offers suggestions for assembling a recording collection

Presents step-by-step instructions for performing hundreds of tricks, provides tips on establishing a stage presence, and offers methods and styles of master magicians

Includes summaries of the Bible's most famous stories, detailed maps of its major figures' journeys, and descriptions of everyday life as depicted in the Bible.

Information about techniques that build wealth, with advice, tips, definitions and steps that teach the reader exactly what to do.

This guide gives new and experienced authors tips, advice and practical step-by-step instructions for writing book proposals and query letters, pitching ideas to agents and editors and writing outlines and sample chapters.

Looks at the scientific concepts and principles behind a "theory of everything," a set of laws of physics that can explain everything from the tiniest subatomic particle to the universe as a whole, and their implications for the world of science as a whole. Original.

Turn organizing your space into your next great project with this comprehensive guide! In our materialistic, time-crunched society, lifestyles are compromised by disorganization and clutter. In a 2008 National Association of Professional Organizers survey, 65 percent of respondents noted that their household was at least moderately disorganized, 71 percent said their quality of life would improve if they were better organized, and 96 percent of respondents indicated that they could save time every day by becoming more organized. A survey by IKEA reported that only 11 percent of Americans know where their Social Security cards are. Unfortunately, the problem has gotten so out of hand for so many, they have no idea where to begin. The Complete Idiot's Guide® to Getting Organized Fast-Track, finds readers where they are and helps them take the first steps toward a more organized and efficient life. In this book readers get: The principles behind effective organizing that can be applied to any situation in the home or office. A plan for clearing paper clutter and putting important documents where they can be found. Commonsense thoughts on prioritizing and letting go of objects that are no longer useful. A system for categorizing possessions that does

not require people to buy more stuff to organize the stuff they already have. Tips for tackling disorganization hot spots, including home offices or dens, kitchens, closets, master bedrooms, garages, attics, and basement areas. Advice for staying ahead of messy family members or coworkers who can undo a person's hard work in an instant.

You're no idiot, of course. You know your own mind, but when it comes to understanding what's really going on in your head - all those synapses, all those neurones - you feel like you're just about brain-dead! Don't let it unnerve you! 'The Complete Idiot's Guide to Understanding the Brain' proves that you don't need to be a genius to be in the know, and gives you lots of fun stuff to think about, too. In this 'Complete Idiot's Guide', you get: -The history of human knowledge of the brain. -Insights into what causes brain disorders and how best to treat them. -Thoughtful tips about the many different ways we learn new information.

Explains what Zen is and how it came to America, how to practice Zen and incorporate it into daily living, and the Zen approach to the world.

Offers advice on increasing vocal self-confidence, projecting authority through body language, and arguing without losing one's temper

Intended for high school and college students required to take at least one physics course, this book offers an easy-to-understand, comprehensive companion to their school textbooks that brings real-world relevance, and even a touch of fun, to Einstein's favorite subject.

Revised and updated, this guide explores and explains the tenets

of the Koran and examines the history, culture and traditions of Islam, one of the fastest growing religions in America. Original. 12,000 first printing.

You're no idiot, of course. You can serve up a mean s'il vous plaît in a French bistro, live la vida loca for a night of margaritas, and manage a sayonara! after sushi, sake, and karaoke. But when it comes to throwing around a little Yiddish, you feel like a total nebbish! Don't throw up your hands in a helpless "Oy, vey" just yet! The Complete Idiot's Guide® to Learning Yiddish is your guide to this unique tongue, whether you're tackling rules of grammar or just throwing around some key phrases so you sound a little less goyish. In this Complete Idiot's Guide® you get: --A fascinating explanation of how and why Yiddish developed. --An easy introduction to the Yiddish alphabet, as well as to the distinctive sound of Yiddish. --All the Yiddish you'll need for communicating with family and friends or for bargain-hunting on New York's Lower East Side. --A treasury of Yiddish words and phrases for everything.

You're no idiot, of course. You host the most fabulous dinner parties and select just the right wines. But when it comes time to play some bridge, you feel like hiding away in the kitchen. Don't spend the evening washing dishes! This book will help you learn the rules of the game in friendly, easy-to-swallow bites. You'll learn how to deal and play a "rubber"(that's bridge-talk for a game), how to keep score, and even how to deal with less-than

perfect partners!

You're no idiot, of course. You appreciate wine and brie, can pronounce "croissant," and know that "bonjour" means hello. But when it comes to actually learning the language, you feel stranded on the Eiffel Tower with no way down. Don't strap on your parachute just yet! The Complete Idiots Guide to Learning French, Second Edition makes mastering French fun and entertaining--instead of bogging you down with verb tenses and vocabulary lists. You'll feel confident about "parlaying" your new proficiency into conversations with native speakers.

Discusses American history from prehistory through 2006, including brief biographical sketches of historical figures and events from popular culture.

Introduces the principles and applications of feng shui; explains the influence of feng shui on one's financial security, health, and personal relationships; and includes before and after photographs of feng shui makeovers.

Covering such hot topics in psychology as the mind-body connection, drugs and new therapy treatments, new information on the role of genetics in personality development, and the impact of 9/11 on individual mental health, this is the new edition of the popular introduction to psychology-with expanded information on such great thinkers as Carl Jung, Erik Erikson, and B.F. Skinner.